

Date: 20th September 2019

Dear Member

Important - Please Action Now

EEEGR AGM 2019 and Voting for New Directors

The EEEGR 2019 Annual General Meeting (AGM) will take place on 10th October 2019 at the Imperial Hotel, 13-15 North Drive, Great Yarmouth, NR30 1EQ beginning at 14:00. Included in this letter is the formal notice for the AGM, information relating to the process for voting for the three elected directors (the results of which will be declared at the AGM) and information on how to appoint a proxy to attend the AGM on your behalf.

******Please register your attendance for the AGM and event via the EEEGR website at <https://www.eeegr.com/events/eeegr-annual-general-meeting-2019/>******

EEEGR Board Elections 2019 – Voting

I am delighted to inform you that **six** individuals from the Full Membership have put themselves forward for nomination to the EEEGR Board. As you will see there are **six** nominations to fill **three** positions; all are excellent candidates. As each nomination is supported by two members, it also emphasises the democratic process and in itself is a way of stimulating members to work together in supporting each other.

I am keen to ensure that we have no losers, just those that have received more votes than others. The Board is just one of the ways in which EEEGR engages with its membership and we are often asked to be involved in diverse projects, which may benefit the regional industry. The future is likely to be full of opportunity requiring representation, support and engagement; a role for all. As a Full Member, your organisation is entitled to submit one properly completed **voting form**, which is enclosed. The final completed voting form should be returned to EEEGR. A self-addressed envelope is enclosed for your convenience.

VOTING CLOSSES at 17:00 on FRIDAY 4th October 2019 – PLEASE VOTE EARLY

The form should have three clear crosses marked in ink against your choice of candidates. Each selection carries equal weight. The form should be signed by someone of appropriate authority within your organisation. Members are allowed to vote for themselves if they have been nominated.

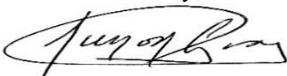
All voting papers returned will be collated; whilst individual slips will be retained for independent audit, total votes cast will not be individually attributed in the results process. In the event of a tie, an elected member of the board will have a casting vote.

The timetable for 2019 is as follows:

4 th October	Close of voting process. All voting papers to be received by 17:00 - nominees are welcome to attend the count to ensure transparency if they wish.
7 th October	Elected Directors privately advised of the results
10 th October	EEEGR AGM: results declared
11 th October	Details published in public domain

I hope that this letter provides you with a concise overview of the voting process. We hope for a very positive number of returned voting forms, demonstrating real engagement with the membership and look forward to seeing you at the AGM.

Yours sincerely,



Simon Gray | Chief Executive

Enclosures:

1. Notice of AGM including note to the notice of the eighteenth AGM; 2. List of candidates for election and brief biography, 3. Ballot paper and; 4. Proxy form

EXPLANATORY NOTES

The Board

This year **Patrick Phelan and Martin Dronfield** are retiring. Naturally, we encourage all retiring board members to stand for re-election. Philip Watkins is also retiring from the Board but has decided not to stand for re-election.

The Board is empowered to choose an Honorary Treasurer as well as co-opt other directors. The Constitution allows for them to be chosen from any candidate who the Board considers to be suitable and will best complement the delivery of EEEGR's overall goals. The Board reviews these positions on an annual basis.

EEEGR Annual General Meeting 2019

This letter and the explanatory notes to the **Notice of the AGM** aim to give clarity to the process of this year's AGM. If you are a company (or an individual who cannot attend this meeting), then please complete the Proxy Notice and return it to us in order to appoint a proxy to attend the meeting on your behalf. The form must be returned by **15:00 on 8th October 2019**.

In due course the following documents will be available to view at www.eeeegr.com:

- The EEEGR Statutory Accounts for the period 2018/2019
- The current Memorandum and Articles of Association.

If you require a printed copy of one or more of these documents, please contact Marie Hoskins-Davies at EEEGR.

Members

Perhaps the most important thing to remember is that the EEEGR Board of Directors ("the Board") is constructed in such a way that the majority of the voting seats are populated by "Full Members" who have been voted into their posts by the "Full Members".

For clarity, "Other Members" is the collective description used for: "Non-Regional Members", commercial businesses having an operating address outside the East of England; "Supporters", generally not for profit organisations; and any other class of member, which may be developed in the future.

AGM attendance

We welcome all members to join us in the open AGM on the 10th October 2019 at 14:00 at the Imperial Hotel, 13-15 North Drive, Great Yarmouth, NR30 1EQ, although please note that only "Full Members" are entitled to vote (proxy delegates in attendance on behalf of Full Members may also speak and vote on their behalf). The required form of Proxy for companies is attached and should be returned by 15:00 on 8th October 2019 if you are not able to attend the AGM or the general meeting.